

Appendix 1

Project Team - Work Plan

Task	16-Nov-07	30-Nov-07	14-Dec-07	28-Dec-07	16-Jan-08	30-Jan-08	08-Feb-08	22-Feb-08	07-Mar-08	21-Mar-08	04-Apr-08	18-Apr-08	02-May-08	16-May-08	30-May-08	13-Jun-08	27-Jun-08	11-Jul-08	
Draft work plan for approval by Project Board.																			
Consider information available to date and infoarmtion outstanding.																			
Draft Service Specifications for approval by Project Board.																			
Consultation Strategy drafted for approval by Project Board																			
Meeting with staff affected re Personnel issues.																			
Consultation with Stakeholders.																			
Finalise tender taking into account consultation.																			
Advertise tender.																			
Tenders returned.																			
Evaluate tenders (Financial & Quality)																			
Options to Project Board/ Special Committee																			

Project Board (Dates)

Special Committee (Dates)

16th January 2008 @ 10 am

11th April 2008 @ 10 am

16th July 2008 @ 10 am

11th April 2008 @ 2 pm

16th July 2008 @ 2 pm